

SHOW INFORMATION

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EVENT INFORMATION

Spruce Meadows International Christmas Market 2021

Spruce Meadows

Calgary, Alberta

EXHIBITOR SERVICES DEPARTMENT

GLOBAL CONVENTION SERVICES 9168 52nd Street SE Calgary, AB T2C 5A9 Telephone 403.273.8064 E-mail: calgary@globalconvention.ca

BOOTH EQUIPMENT

Items included in your booth space vary by area. Please contact Show Management to verify included items. Your exhibit space includes a decorated table.									
	PRE-SHOW PRICE D	EADLINE DATE							
In order to receive advance order discount rates (pre-show price) listed on selected price sheets, we must receive your order, and payment, by November 5, 2021 Orders received after this date will be subject to Retail Prices.									
ON-LINE ORDERING INSTRUCTIONS									
In order to protect your privacy, we have placed the following login and password on our on-line order form to restrict access to exhibitors for this event only. In addition, our order form is located on a "SSL" secure server to protect your credit card information. To access our online catalogue, go to <u>https://www.globalconvention.ca/2018-online-ordering.asp</u> and enter the login and password supplied below. Username: <u>SMICM21</u> Password: <u>2021</u>									
On-line ordering availab	le until: November 1	0, 2021							
	SHOW DA	ATES							
Friday	November 26, 2021	9:00AM	8:30PM						
Saturday	November 27, 2021	9:00AM	8:30PM						
Sunday	November 28, 2021	9:00AM	5:30PM						
Friday	December 3, 2021	9:00AM	8:30PM						
Saturday	December 4, 2021	9:00AM	8:30PM						
Sunday	December 5, 2021	9:00AM	5:30PM						
	EXHIBITOR MOVE-IN (de	pending on building)							
Monday	November 22, 2021	10:00AM	5:00PM						
Tuesday	November 23, 2021	10:00AM	5:00PM						
Wednesday	November 24, 2021	10:00AM	5:00PM						
Thursday	November 25, 2021	10:00AM	8:00PM						
	SERVICES AV	AILABLE							
GLOBAL CONVENTION SERVICES provides the following services (where applicable):									

GLOBAL CONVENTION SERVICES provides the following services (where applicable): On-Line Ordering, Equipment and Furnishings rentals, Electrical, Specialty Items, Vinyl and Custom Signage, Hardwall Display rentals, Booth Cleaning, Banner and Sign Hanging, Installation and Dismantle Labour, In-Booth Forklift Service, Bulk Carpet rentals, as well as Material Handling.

AB-Nov/2019





9168 52nd Street SE, Calgary, AB, T2C 5A9 Telephone: (403) 273-8064 Email: calgary@globalconvention.ca

EQUIPMENT & FURNISHINGS RENTAL

Event Name Spruce Me	eadows In				Date(s)	Novem	ber 26-2	28 & De	cember	3-5
Pre-Show Price Deadline:	ovember 1			er 5, 2021	fice for av	ailability	oftor	thia	data	
-		0, 20	21	Contact of	Booth #	anability	alter	this	uate	_
Exhibiting Company: Contact Name:					BOOTH #					
Phone #:				В	ooth Size					
TABLES				SPECIALTY	ITEMS & AC	CESSORIE	S			
Dressed tables are show colour u				All items sul	-	-				
Description C Vinyl Top Table 29" - No Skirt	Qty. Pre-Show		Amount		escription	Q	ty. Pre		Retail	Amou
2'x4' () 2'x6' () 2'x8' ()	\$72	\$147		1.7 cu.ft. Bar F	ridge			\$240	\$294	
2'x4' Dressed Table-29" High (Vinyl Top, Skirted 3 Sides)	\$128	\$246		Literature Rack	k (Floor Model, 1) pkts)		\$111	\$183	
2'x6' Dressed Table- 29" High (Vinyl Top, Skirted 3 Sides)	\$128	\$246		Coffee Table				\$232	\$372	
2'x8' Dressed Table- 29" High	\$128	\$246		Rope & Stanchio				\$80	\$131	
(Vinyl Top, Skirted 3 Sides)		\$85			2 Chrome Stand	,		-	\$62	
29" High Extra Skirt (To Skirt 4th Side) Vinyl Top Table 41" - No Skirt	\$45			Easel (Aluminur	m, Tri-Pod, Floor	wodel)		\$37		
2'x4' () 2'x6' () 2'x8' ()	\$72	\$147		Wastebasket				\$23	\$38	
2'x4' Raised Dressed Table- 41" High (Vinyl Top, Skirted 3 Sides)	\$164	\$296		Plant (Tropical, Available Upon Re		alty Plants		\$82	\$159	
2'x6' Raised Dressed Table- 41" High (Vinyl Top, Skirted 3 Sides)	\$164	\$296		Draw Drum (Ta	able Top Style)			\$82	\$136	
2'x8' Raised Dressed Table- 41" High (Vinyl Top, Skirted 3 Sides)	\$164	\$296		42" Flatscreen	TV			\$926	\$1,300	
39" High Extra Skirt (To Skirt 4th Side)	\$45	\$85		TV Floor Stand	d for 42" Flatsci	een		\$464	\$557	
Show Table (30" Round, 29" High)	\$81	\$159		2' x 8' Black Gr supply all acce	· ·	er to		\$37	\$75	
Bistro Table (30" Round, 41" High)	\$146	\$270								
					SUB-TOTA	L PIPE & D	RAPE			
SUB-TOTAL T	ABLES									
SEATING ** Subject to availability					OF EQUIPME	NT & FURI	NISHI	NGS		
Folding Chair (Black)	\$25	\$55				Table	es \$			
Fabric Side Chair (Grey, Padded)	\$45	\$85				Seatir				
Bistro Stool (Padded Seat with Back)	\$110	\$180				Grouping	-			
				Specia	alty Items & A		-			
SUB-TOTAL SE	ATING	L			,					
GROUPINGS ** Subject to availability TO							AL \$			
Contemporary Grouping (Show Table/2 Folding Chairs)	\$115	\$235			Carry thi	s total to N	/letho	d of Pa	aymen	t fori
Bistro Grouping (1 Bistro Table/2 Bistro Stools)	\$296	\$395		<u>.</u>	-					ov/20
SUB-TOTAL GROU	IPINGS	1 1								
		\$395							AB-N	1

Email completed form along with Method of Payment to calgary@globalconvention.ca



Mailing: 9168 52nd Street SE, Calgary, AB T2C 5A9 Email:calgary@globalconvention.ca

Event Name	Spruce Meado	ws Int. Christm	as Market	Date(s)	November 26-28 & December	er 3-5
Pre-Show Price D	Deadline:	Novem	ber 5, 2021			
Ordering Deadlin		ber 10, 2021	Contact of	fice for ava	ailability after this dat	е
EXHIBITING CON	IPANY:				BOOTH #:	

INDOOR OUTLETS			
	PRE-SHOW	RETAIL	TOTAL
800 WATT DUPLEX INDOOR OUTLET	\$245.00	\$333.00	1017.2
1500 WATT DUPLEX INDOOR OUTLET	\$271.00	\$356.00	
1500 WATT DUPLEX INDOOR OUTLET (24 HOUR POWER)	\$285.00	\$370.00	
2000 WATT DUPLEX INDOOR OUTLET	\$300.00	\$395.00	
3000 WATT DUPLEX INDOOR OUTLET-RV PLUG	\$396.00	\$470.00	
IF OUTLET PLACEMENT NOT ORDERED, OUTLET WILL BE PLACED IN B	ACK MIDDLE OF BO	ЛТН	
OUTLET PLACEMENT(LAYOUT MUST BE PROVIDED 2 WEEKS IN ADVAN	\$65.00	\$111.00	
1500 WATT DUPLEX INDOOR OUTLET (GFI)	\$320.00	\$420.00	
INDOOR SINGLE PHASE AND THRE	E PHASE POWE	ER	
	PRE-SHOW	RETAIL	TOTAL
SINGLE PHASE HOOK-UPS C/W 100' OF CABLE (ONSITE CHARGES MAY	Y APPLY IF ADDITIO	NAL CABLE IS	REQUIRED)
20 AMPS INDOOR (125/250V TWIST LOCK)	\$619.00	\$740.00	
30 AMPS INDOOR (125/250V TWIST LOCK)	\$740.00	\$866.00	
50 AMPS INDOOR (GFI) (125/250V STRAIGHT BLADE RANGE PLUG)	\$864.00	\$900.00	
60 AMPS INDOOR (125/250V STRAIGHT BLADE RANGE 60AMP PLUG)	\$890.00	\$980.00	
60 AMPS INDOOR (GFI) (125/250V STRAIGHT BLADE RANGE 60AMP PLU	G) \$980.00	\$1,113.00	
100 AMPS INDOOR (125/250V DIRECT TIE-IN)	\$1,236.00	\$1,420.00	
THREE PHASE HOOK-UPS C/W 100' OF CABLE (ONSITE CHARGES MAY	APPLY IF ADDITION	AL CABLE IS	REQUIRED)
20 AMPS INDOOR(250V TWIST LOCK)	\$925.00	\$1,075.00	
30 AMPS INDOOR (250V TWIST LOCK)	\$1,111.00	\$1,298.00	
60 AMPS INDOOR (250V STRAIGHT BLADE 60AMP PLUG)	\$1,360.00	\$1,608.00	
EXTENSION CORDS	8		
	PRE-SHOW	RETAIL	TOTAL
25 FT LONG TRIPLEX EXTENSION CORD	\$50.00	\$74.00	
50 FT LONG TRIPLEX EXTENSION CORD	\$50.00	\$74.00	
POWER BAR	\$50.00	\$74.00	
*POWER IS NOT INCLUDED IN RENTAL OF EXTENSION CORD OR POWER BAR			
LIGHTING			
	PRE-SHOW	RETAIL	TOTAL
LIGHTSTAND WITH 2-FLOODLIGHT BULBS	\$147.00	\$195.00	
*POWER IS NOT INCLUDED IN RENTAL OF LIGHTING			
ONSITE SERVICE CA	LL		
FOR GFI POWER, EXHIBITOR MUST SUPPLY TAIL WITH CORRECT PLUG TO REA			OWER IS NOT
ORDERED FOR YOUR REQUIREMENTS OR WRONG PLUGS ARE SUPPLIED, AN O	NSITE CHARGE WILL		1
ONSITE SERVICE CALL (MIN.\$104.50)		\$77.00	
_			1

Email completed form to calgary@globalconvention.ca



CARPET & BOOTH CLEANING

Event Name Sp	ruce Meadows Int. Christm	as Market Date(s)	November 26-28 & December 3-5
Pre-Show Price Dea	dline: Novem	ber 5, 2021	
Ordering Deadline:	November 10, 2021	Contact office for	or availability after this date
Exhibiting Compar Contact Name: Phone #:	ıy:		Booth # Booth Size

CARPET / CARPET PADDING

Subject to availabili					· · · · · · · · · · · · · · · · · · ·	
1st Colour Choice:	Blue	Red	Green	Grey	Black	
2nd Colour Choice:	Blue	Red	Green	Grey	Black	

Descriptio	on		Quantity	Pre-Show Price	Retail Price	Amount
Broadloam - 10' x 10'				\$268	\$432	
Broadloam - 10' x 20'				\$537	\$864	
Protective Plastic - Size ¹	x	=		\$0.37	\$0.62	
Carpet Padding - Size	x	=		\$1.76	\$3.10	
1 lin. Ft. of 4' high drape				\$6	\$15	
1 lin. Ft. of 8' high drape				\$10	\$20	
Bulk Carpet	x	=		\$2.70	\$4.30	
			SUB-TO	TAL CARPET	& PADDING	

Booth spaces larger than 10' x 30' must use bulk carpet pricing.

Booth carpet & bulk carpet supplied in 10' x 10' increments.

¹ It is the responsibility of the exhibitor to remove plastic prior to show opening.

- ² Applied to cut carpets only.
- ² Special cutting charge is in addition to bulk carpet pricing.
- ² Special cutting charge is applied to run of carpet that is cut.

			BOO	TH CLE	ANING						
					Total Sq.	.Ft.					
		Service Option (CHOOSE 1 OR 2)	Booth	Size	(min 10	0)	Rate		# of days	Total	ļ
	1	Initial vacuum before first day only	х			x	\$0.47	х	1		
	2	Daily vacuum & empty waste baskets	х			x	\$0.47	x			
SP	SPECIAL INSTRUCTIONS: SUB-TOTAL BOOTH CLEANING										
r-						-					
 						IARY OF	CAI	RPET & BOO \$	TH CLEANIN	G	
						Ca	rry this t	otal	to Method of	Payment Fo	rm
	En	nail completed form along with Me	thod of Payl	ment to	calgary@	global	convent	ion	са	AB-Nov/2	2019



Mailing: # 28 - 42

28 - 4216 54th Avenue SE, Calgary, AB, T2C 2E3 Telephone: (403) 273-8064 Email: calgary@globalconvention.ca SIGNAGE

2	globalconvention.ca		,						
		ruce Meadows In				te(s)		26-28 & Decem	
	ring Deadline:	October 3	0, 2021	Con	tact of		-	ty after thi	s date
Exhil	biting Company act Name:	/:				Booth	#		
Phon			Email:			_			
* Sic	nage prices listed	are for 10 words or		-		v (no logo	2)		
		for text over 10 word				y (no logo:	5).		
		al Black", all CAPS, u		wise specif	ied by e	xhibitor.			
		ering on white Corex		plastic).					
		le - black, blue, gree lard sizes. Contact o		ata an anas	ielty eiz				
- 3IZ									1
		OOTH ID SIGNS (PRI Width x Height)		S HOLES Pre-Sho		o for hai		Amount	
		sel back (for table)	Qty.	\$44.00			F	Amouni	
		' x 8"		\$52.00					
		' x 7"		\$65.00					
		x 17"		\$93.00					
	28"	x 14"		\$93.00)				
		VINYL LETTE				OLOUR)			
		Width x Height)	Quantity	Pre-Sho			A	Amount	
		X 22"		\$100.0					
		X 28" X 30"		\$213.0					
				\$185.00 included					
		ps) for hanging- Per Sign hanging- Per Sign		included					
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Wi	dth x H	Height			Width	า	x Heia	ht	
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			CUSTO	M SIGNAC	26				
* Inc	rease the visual in	npact of your hardwa				work.			
		other display option					ge.		
		graphic designers at							ations.
		on sheet will be sup	•				eferred fil	e formats.	
Fa		for artwork deadline							
		Description				Price		Amount	
	TO Custom Header	(For hardwall booth	s)		x \$33	33.00			
			I		TOTAL	CUSTOM	SIGNAGE		
					SUM				
					-		\$		

Carry this total to Method of Payment form

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DISPLAY INSTALLATION & DISMANTLE

Event Name		adows Int. C	nristma	SI	Aarket	D	ate(s)	Ne	ovember 26-2	8 & December 3	3-5
Ordering Deadli	ne: Nov	vember 10, 2	021		Orders	afte	er this da	ate	must be p	laced on-site)
Exhibiting Com	pany:			<u> </u>			Booth	#			1
Contact Name:									<u> </u>		
Phone #:						Bo	ooth Siz	е]
EMERGENCY CON	TACT NAME & C	ELL NUMBER:						•			4
			ORTANT II	NIE(
* BOOTH DRAWI	NGS AND INSTR						UR REQL	IES	ат т		
		man, on labour a				- 1 m	<u></u>	<u></u>	<u></u>		
* Global supervise	ed rate is 25% o	of total labour. P	Please note	e th	at Display	•				sor	
		with general kno	-	f dis	splay and	l all i	its compo	ne	nts.		
* Supervised labo											
-		art of working d	-	~ n	star to sh		seening				
* Global Supervise	ed jobs will be u	completed at our					•				
		DISPLA	Y BOOTH	A HS	IFORMA	TIO					
Type of System				_				yst	em Size		
Special tools require	red for installation	on?	Plea	ise s	specify in	ı det	ail:				
	<u> </u>										
POWER: Included in Booth Pkg Ordered by Exhibitor Ordered by Display House											
CARPET: Hal	II Carpeted	Included in Booth	n Pkg 📃	Ord	dered by _				🗖	With Display	
FREIGHT- Installa	ation: Fro	advance warel	house		***Direct to	o Sho	w Site* Ca	arrie			
Expected number of									<u> </u>		
	D DIRECT SHIPN					CH.C	LOBAL C		WENTION SE	PVICES***	
FREIGHT- Dismar		n to advance ware	house		1	-	how Site				
		ESTIMATED IN Completion	ISTALLA		ON REQU # of Hou		MENTS Total				
Date(s) Required	Start Time	-	# of Men	x	# of Hou <u>Per</u> Mar	-	l otal Hours	x	Hourly Rate		
				4 A	Fei Mai		nours			Estimated Co	st
				x			Tiours		\$76.00	Estimated Co	ost
•				x x				x	\$76.00 \$76.00	Estimated Co	ost
Global Supervised				x x					\$76.00	Estimated Co	ost
Global Supervised Exhibitor/Display H		a 🗖		~				x x	\$76.00 SUB-TOTAL	Estimated Co	ost
Exhibitor/Display H	louse Supervise	d 🔲		~	A	.dd 2	5% Global	x x Site	\$76.00	Estimated Cc	
•	louse Supervise			x	A	dd 29	5% Global MATED IN	x x Site	\$76.00 SUB-TOTAL e Supervisor	Estimated Cc	
Exhibitor/Display H	louse Supervise	ESTIMATED	DISMAN	x	A E E REQUIF	dd 29 ESTII REM	5% Global MATED IN MENTS	x x Site	\$76.00 SUB-TOTAL e Supervisor	Estimated Cc	ost
Exhibitor/Display H Supervisor Name &	louse Supervise	ESTIMATED Completion	DISMAN [®] # of Men	TLE	A	dd 24 ESTII REM rs	5% Global MATED IN	x x Site	\$76.00 SUB-TOTAL e Supervisor TALLATION	Estimated Co	
Exhibitor/Display H	louse Supervise & Cell #	ESTIMATED Completion		X TLE X	A E E REQUIF # of Hour	dd 24 ESTII REM rs	5% Global MATED IN MENTS Total	x x Site NST	\$76.00 SUB-TOTAL e Supervisor ALLATION Hourly Rate		
Exhibitor/Display H Supervisor Name &	louse Supervise & Cell #	ESTIMATED Completion		x TLE x x	A E E REQUIF # of Hour	dd 24 ESTII REM rs	5% Global MATED IN MENTS Total	x x Site NST	\$76.00 SUB-TOTAL e Supervisor TALLATION Hourly Rate \$76.00		
Exhibitor/Display H Supervisor Name & Date(s) Required	House Supervise	ESTIMATED Completion		X TLE X	A E E REQUIF # of Hour	dd 24 ESTII REM rs	5% Global MATED IN MENTS Total	x x Site NST x x x x	\$76.00 SUB-TOTAL e Supervisor FALLATION Hourly Rate \$76.00 \$76.00		
Exhibitor/Display H Supervisor Name & Date(s) Required Global Supervised	House Supervise	ESTIMATED Completion Time		x TLE x x	A E E REQUIE # of Hour <u>Per</u> Mar	dd 29 ESTII REM rs n	5% Global MATED IN MENTS Total Hours	x x Site NST x x x x	\$76.00 SUB-TOTAL E Supervisor ALLATION Hourly Rate \$76.00 \$76.00 SUB-TOTAL		
Exhibitor/Display H Supervisor Name & Date(s) Required Global Supervised Exhibitor/Display H	Cell #	ESTIMATED Completion Time		x TLE x x	A E E REQUIE # of Hour <u>Per</u> Mar	add 2: ESTII REM rs n	5% Global MATED IN NENTS Total Hours 5% Global	x x Site NST x x x x x Site	\$76.00 SUB-TOTAL e Supervisor ALLATION Hourly Rate \$76.00 \$76.00 SUB-TOTAL e Supervisor		
Exhibitor/Display H Supervisor Name & Date(s) Required Global Supervised	Cell #	ESTIMATED Completion Time		x x x x x	A E E REQUIE # of Hour <u>Per</u> Mar	dd 22 ESTII REM rs n dd 22 EST	5% Global MATED IN MENTS Total Hours 5% Global	x x Site NST x x x Site DIS	\$76.00 SUB-TOTAL e Supervisor TALLATION Hourly Rate \$76.00 \$76.00 SUB-TOTAL e Supervisor SMANTLE	Estimated Co	ost
Exhibitor/Display H Supervisor Name & Date(s) Required Global Supervised Exhibitor/Display H	Cell #	ESTIMATED Completion Time		x x x x x	A E E REQUIE # of Hour <u>Per</u> Mar	dd 22 ESTII REM rs n dd 22 EST	5% Global MATED IN MENTS Total Hours 5% Global	x x Site NST x x x Site DIS	\$76.00 SUB-TOTAL e Supervisor FALLATION Hourly Rate \$76.00 \$76.00 SUB-TOTAL e Supervisor SMANTLE NSTALLATIO		ost
Exhibitor/Display H Supervisor Name & Date(s) Required Global Supervised Exhibitor/Display H	Cell #	ESTIMATED Completion Time		x x x x x	A E E REQUIE # of Hour <u>Per</u> Mar	dd 22 ESTII REM rs n dd 22 EST	5% Global MATED IN MENTS Total Hours 5% Global TIMATED F DISPLA	x x Site NST x x x x Site DIS	\$76.00 SUB-TOTAL e Supervisor ALLATION Hourly Rate \$76.00 \$76.00 SUB-TOTAL e Supervisor SMANTLE NSTALLATIO \$	Estimated Co	ost_
Exhibitor/Display H Supervisor Name & Date(s) Required Global Supervised Exhibitor/Display H Supervisor Name &	House Supervise Cell # Start Time House Supervise House Supervise Cell #	ESTIMATED Completion Time	# of Men	x x x x	A E E REQUIG # of Hour <u>Per</u> Mar	dd 22 ESTII REM rs n dd 22 EST	5% Global MATED IN MENTS Total Hours 5% Global TIMATED F DISPLA Carry this	x Site NST x x x x Site DIS	\$76.00 SUB-TOTAL e Supervisor TALLATION Hourly Rate \$76.00 \$76.00 SUB-TOTAL e Supervisor SMANTLE NSTALLATIO \$ Otal to Methoo	Estimated Co	ost .E .orm



Mailing: 9168 52nd Street SE, Calgary, AB, T2C 5A9 Telephone: (403) 273-8064 Email: calgary@globalconvention.ca

METHOD OF PAYMENT

Event Name	Spruce Meadows Int. Christmas Mark	ket Date	e(s) Noven	nber 26-28 &	& December 3-5
	Exhibiting Company	y Information	<u>)</u>		
Exhibiting Compan Exhibiting Compan				E	Booth #
City / Province / Po Contact Name: Telephone:	Stal Code: Fax:	Email:		_	
	Third Party Company Informat	ion *** If Ap	plicable ***		
Third Party Compa Third Party Billing A	y Name: ddress:		•		
City / Province / Po Contact Name:	stal Code:				
Telephone:	Fax:	Email:			
	Services to be invoiced to 1	Third Party C	<u>ompany</u>		
All Global Server All Global Server All Global Server Server & F		Material Har In-Booth Fo	ndling In & Out rkliftOthe		leaning
	INFORMA	ΓΙΟΝ			
 Prices are base Prices are in Exhibitors are 	es the right to invoice at retail prices on order and an duration of event and include site delive Canadian dollars. responsible for damage or loss of rental mat be sent on request only. Mail E CANCELLATION (very, installat erial. mail	ion, and remova		
 If full serv Upon arr Notify the 	on of equipment, or orders, prior to Global set up ce has been provided - subject to a 100% cance val to your booth for set up, confirm that all ite Global Service Desk immediately for any missing tem(s) were not reported to Global Service Desk	- subject to a llation fee (no ms pre-ordere j items. <u>NOT</u>	25% cancellatic refund). ed have been de	livered to yo	
ii missing	PAYMENT INFORMATION		CALCULATI		DER
Conta * Custo CREDIT CA For your conve	SFER & e-TRANSFERS ict office for details mers are responsible for any bank processing fe RD nience, we will use this authorization to charge y pount for your advance orders, and any additional	es Inc rour Ca	uipment & Furnis loor Electrical rpet & Booth Cle gnage	C	
representative	ed as a result of show site orders placed by your These charges may include labour & material ha lastercardAmex f applicable)		stallation & Disma	antle \$	
	's reference only. Payment must accompany	order.)	Ę	b-Total \$ 5% GST \$ ORDER \$	
Cardholder Signatu Cardholder Telepho		GS	T# 12259 9822 RT00	001	Canadian Funds
· · · · · ·	ne submitted with order forms. Email completed form	ns to calgary@	globalconvention	.ca	AB-Nov/2019